

The Ohio State University
Colleges of the Arts and Sciences Course Change Request

Arts and Sciences

Academic Unit

Arts and Sciences

489.02

Book 3 Listing (e.g., Portuguese)

Course Number

Summer Autumn Winter Spring X Year 2008

Proposed effective date: choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

A. Course Offerings Bulletin Information. Follow instructions in the OAA curriculum manual. Before you fill out the "Present Course" information, be sure to check the latest edition of the *Course Offerings Bulletin* and subsequent Circulating Forms. You may find that the changes you need have already been made or that additional changes are needed. If the course offered is less than quarter or term, please also complete the Flexibly Scheduled/Off-Campus/Workshop Request form.

COMPLETE ALL ITEMS THIS COLUMN

Present Course

1. Book 3 Listing: Arts and Sciences
2. Number: 489.02
3. Full Title: Noncredit Cooperative Education Program
4. 18-Char. Transcript Title:
5. Level and Credit Hours: U 0
6. Description: A cooperative education or internship assignment conducted under the supervision of the employer; monitoring and evaluation by the director of the co-op program. (25 words or less)
7. Qtrs. Offered :
8. Distribution of Contact Time (e.g., 3 cl, 1 3-hr lab)
9. Prerequisite(s): Permission of the director of the co-op education program
10. Exclusion: (Not open to....)
11. Repeatable to a maximum of 5 credits.
12. Off-Campus Field Experience:
13. Cross-listed with:
14. Is this a GEC course? No
15. Grade option (circle): Ltr **S/U** P
If P graded, what is the last course in the series?
16. Is an honors version of this course available? Y N
Is an Embedded Honors version of this course available? Y N
17. Other general course information:

COMPLETE ONLY THOSE ITEMS THAT CHANGE

Changes Requested

1. _____
2. _____
3. _____
4. _____
5. _____
6. A cooperative education or internship assignment conducted under the supervision of the employer; registration and evaluation by the director of ASC Career Services.
7. _____
8. _____
9. Minimum cumulative GPA of 2.0, permission of the director of ASC Career Services
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. Student is responsible for finding an internship or cooperative education site to host him/her and secured, through completion of the Internship Agreement form, prior to the start of the quarter.

B. General Information

1. Do you want the prerequisites enforced electronically (see the OAA manual for what can be enforced)?
no

2. Does this course currently satisfy any GEC requirement, if so indicate which category?
no

3. What other units require this course? Have these changes been discussed with those units?
N/A

4. Have these changes been discussed with academic units that might have a jurisdictional interest in the subject matter? Attach relevant letters.
N/A

5. Is the request contingent upon other requests, if so, list the requests?
No

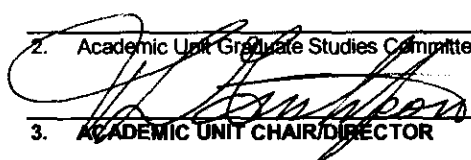
6. Purpose of the proposed change. (If the proposed change affects the content of the course, attach a revised syllabus and course objectives and e-mail to asccurrofc@osu.edu.)

7. Please list Majors/Minors affected by the proposed change. Attach revisions of all affected programs. This course is (check one):
 Required on major(s)/minor(s) A choice on major(s)/minors(s)
 An elective within major(s)/minor(s) A general elective:
 N/A

8. Describe any changes in library, equipment or other teaching aids needed as a result of the proposed change or if the proposed change involves budgetary adjustments, describe the method of funding:
N/A

Approval Process The signatures on the lines in ALL CAPS (e.g. ACADEMIC UNIT) are required.

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|--|--------------|------|
| 1. Academic Unit Undergraduate Studies Committee Chair | Printed Name | Date |
| 2. Academic Unit Graduate Studies Committee Chair | Printed Name | Date |
| 3. ACADEMIC UNIT CHAIR/DIRECTOR | Printed Name | Date |
| 4. After the Academic Unit Chair/Director signs the request, forward the form to the ASC Curriculum Office, 105 Brown Hall, 190 West 17 th Ave. or fax it to 688-5678. Attach the syllabus and any supporting documentation in an e-mail to asccurrofc@osu.edu . The ASC Curriculum Office will forward the request to the appropriate committee. | | |
| 5. COLLEGE CURRICULUM COMMITTEE | Printed Name | Date |
| 6. ARTS AND SCIENCES EXECUTIVE DEAN | Printed Name | Date |
| 7. Graduate School (if appropriate) | Printed Name | Date |
| 8. University Honors Center (if appropriate) | Printed Name | Date |
| 9. Office of International Affairs (study tours only) | Printed Name | Date |
| 10. ACADEMIC AFFAIRS
Colleges of the Arts and Sciences Curriculum Office. 10-02-06 | Printed Name | Date |


Terry L. Gustafson
2/4/08